



CONTROLLER

Longevity Whole Health is a forward-thinking organization committed to redefining standards in whole-health services. As a key member of our leadership team, the Controller oversees all financial accounting and reporting activities, ensuring the integrity, accuracy, and forward momentum of our financial operations.

In addition to ensuring sound accounting practices, this role plays a critical part in shaping the company's financial strategy — including subscription-based revenue modelling, ARR/MRR tracking, capitalization structure management, and investor reporting. The ideal candidate combines traditional accounting acumen with experience in SaaS or recurring-revenue business models, helping drive scalable, data-informed growth for a rapidly evolving organization.

DUTIES AND RESPONSIBILITIES

Financial Accounting and Reporting

- Lead full-cycle accounting activities, including preparation, documentation, review, and classification of expenses, accruals, fixed asset amortization, and general ledger reconciliations.
- Manage capital asset tracking and reconciliation.
- Prepare and analyze monthly financial statements, including balance sheets, income statements, and Accounts Payable/Accounts Receivable reports.
- Develop and maintain Annual Recurring Revenue (ARR) and Monthly Recurring Revenue (MRR) models, including tracking of customer churn, retention, and growth metrics.
- Support SaaS revenue recognition processes in alignment with [the Canadian ASPE ASC 606 revenue recognition and deferred revenue](#) standards.
- Coordinate, review, and present financial and management reporting packages, including cash flow forecasting, budget-to-actual analysis, and KPI dashboards.
- Create and maintain [models financial analysis tools](#) for unit economics ([Customer Acquisition Cost](#), [Lifetime Value](#), gross margin, customer cohorts) to support executive and investor decision-making.

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- Complete all year-end accounting entries prior to submission to external accountants.

Compliance, Controls, and Regulatory Requirements

- Prepare and submit all government remittances in compliance with applicable regulations.
- Maintain current knowledge of local, provincial, and federal tax laws and business regulations, ensuring full compliance across all operations.
- Establish, evaluate, refine, and strengthen internal control systems to support operational accuracy, risk mitigation, and scalability.
- Ensure compliance with SaaS accounting and reporting standards, including appropriate capitalization of software development costs and multi-entity consolidation where applicable.
- Support audit and due diligence processes related to financing, investment, or potential [Merger & Acquisition](#) activity.

Operational Finance and Support

- Oversee and monitor Accounts Payable and Accounts Receivable to ensure accuracy and efficiency.
- Prepare payroll information and ensure timely submission of related remittances.
- Provide financial leadership by developing a deep understanding of business operations and supporting the creation of KPIs that drive operational excellence and customer success.
- Partner with leadership to develop pricing and growth models for subscription-based services.
- Oversee integration between accounting systems, CRM, and billing platforms to maintain data integrity for SaaS metrics.



- Manage and maintain the company's capitalization table (CAP table), including option grants, equity transactions, and shareholder reporting in coordination with legal and investor teams.

Collaboration and Stakeholder Management

- Communicate effectively with the CFO, external accountants, banks, and legal partners, providing required financial information and analysis.
- Collaborate with executive leadership to prepare investor-ready financial packages and participate in fundraising discussions.
- Provide actionable insights and reporting to the CEO, CFO, and board members to support strategic planning and investor communications.
- Work cross-functionally with product, operations, and technology teams to align financial insights with company performance and growth objectives.
- Excel in a collaborative, team-oriented environment and support cross-functional business needs.
- Perform other tasks and financial duties as assigned by the CEO or CFO.

WHAT WE LOOK FOR

- Three to five years of progressive accounting experience in a medium-sized organization; experience in the medical, technology, or SaaS sector is an asset.
- Post-secondary education in Accounting, Finance, or Business.
- Strong analytical and numerical proficiency, with sound judgment and structured problem-solving capability.
- Demonstrated experience in ARR/MRR modelling, SaaS revenue recognition, and deferred revenue accounting.
- Experience with investor reporting, CAP table management, and financial modelling for growth-stage companies.
- Proven ability to identify errors, perform root-cause analysis, and recommend corrective actions.



- Excellent verbal and written communication skills, including the ability to synthesize complex data for executive and investor audiences.
- Advanced proficiency in Excel (pivot tables, VLOOKUP, scenario modelling); experience with FP&A or BI tools an asset.
- High attention to detail and commitment to accuracy.
- Ability to maintain strict confidentiality and handle sensitive information with discretion.
- Customer-centric, team-oriented mindset with a positive, solutions-driven approach.
- Strong work ethic, hands-on attitude, and willingness to engage in tasks at all levels.
- Ability to work effectively under pressure and meet critical deadlines in a dynamic environment.

WHY JOIN LONGEVITY WHOLE HEALTH

At Longevity Whole Health, we are redefining the standards of integrated health and wellness services. Joining our leadership team means contributing to a mission-driven organization that values strategic thinking, innovation, and continuous improvement — with an opportunity to shape both financial strategy and organizational growth.