



CONTROLLER (3 year contract)

About Lopes Limited

Lopes Limited is a well-established industrial construction and fabrication company headquartered in Coniston, Ontario. Founded in 1976, the company delivers comprehensive design, fabrication, and installation services to clients across industries including mining, energy, oil & gas, chemical, and agriculture. Lopes is recognized for its strong safety culture, quality workmanship, and reliable project execution, and continues to invest in its people, systems, and long-term growth.

Position Overview

This position is being offered as a three-year contract to support organizational continuity while the Director of Finance is seconded to strategic projects. Reporting to the Director of Finance, the Controller will provide hands-on leadership of day-to-day accounting and financial operations, ensuring the accuracy, integrity, and timeliness of financial reporting, controls, and compliance.

The successful candidate will work closely with another on-site Controller and collaborate regularly with the Director of Finance, who will remain actively involved and available for guidance and support throughout the secondment period. This role is well suited to a collaborative, operationally focused finance professional who thrives in a construction and project-based environment.

Duties and Responsibilities

Financial Accounting & Reporting

- Lead full-cycle accounting activities, including expense classification, accruals, fixed asset amortization, and general ledger reconciliations.
- Review Accounts Payable and corporate credit card transactions on a regular basis, in collaboration with finance staff.
- Review and reconcile Work in Progress (WIP) on a regular basis, ensuring accurate revenue recognition and cost reporting.
- Prepare and analyze monthly financial statements, including balance sheets, income statements, and Accounts Payable and Accounts Receivable reports, for internal and external stakeholders.
- Review job costing reports to ensure transactions are accurately recorded by job and department; identify and process required adjustments.



- Prepare grant applications and manage related reporting and reimbursement claims, as applicable.
- Oversee capital asset tracking and review capital asset reconciliations.
- Participate in year-end closing activities, including preparation of adjusting entries and supporting schedules for external accountants.

Compliance & Regulatory

- Prepare and submit all required government remittances in compliance with local, provincial, and federal regulations.
- Maintain up-to-date knowledge of tax legislation and regulatory requirements impacting the business.
- Monitor upcoming regulatory changes and assess potential financial or operational impacts.

Internal Controls & Process Improvement

- Establish, evaluate, and continuously strengthen internal control frameworks to support accuracy, risk mitigation, and scalability.
- Ensure the consistency, integrity, and reliability of financial data and accounting processes.
- Identify process inefficiencies and recommend practical improvements aligned with operational realities.

People Leadership & Collaboration

- Oversee and support Accounts Payable, Accounts Receivable, and Payroll personnel, providing guidance as required.
- Work collaboratively with another on-site Controller to ensure alignment and continuity across finance operations.
- Partner closely with operations and project teams to support business needs and financial understanding.
- Communicate effectively with the Director of Finance, external accountants, banking partners, and legal advisors.
- Perform other duties as assigned by the Director of Finance.

What We Look For

- Five to eight years of accounting experience in a medium-sized organization; construction, fabrication, or project-based industry experience is a strong asset.
- Post-secondary education in Accounting, Finance, or Business; CPA designation is considered an asset.



- Demonstrated experience with revenue recognition, including Work in Progress and deferred revenue accounting.
- Strong analytical skills with the ability to identify issues, perform root-cause analysis, and implement corrective actions.
- Advanced Excel proficiency (e.g., pivot tables, VLOOKUP).
- High attention to detail and a strong commitment to accuracy and data integrity.
- Excellent written and verbal communication skills, with the ability to present financial information clearly to non-financial stakeholders.
- Proven ability to handle confidential and sensitive information with discretion.
- Collaborative, team-oriented mindset with a practical, solutions-driven approach.
- Strong work ethic, hands-on attitude, and willingness to engage across all levels of the organization.
- Ability to manage competing priorities and meet critical deadlines in a dynamic environment.
- Availability and commitment to a three-year contract term.